DIGITAL COMMUNICATION

POLICY STATEMENT

It is Bay of Plenty District Health Board's (BOPDHB) aim that access to BOPDHB provided digital communications resources including email, internet and social media facilities is allowed to support the clinical, business, and professional development activities of BOPDHB.

Use of the BOPDHB provided electronic mail and internet systems and services is a privilege, not a right, and therefore must be used with respect and in accordance with the policies of BOPDHB.

PURPOSE

- To provide clear guidelines and standards to ensure users are aware of their responsibilities pertaining to the appropriate use of digital communication resources.
- To minimise costs relating to transmission, access, downloading and maintenance of system capacity for non-business purposes.
- To minimise risks to BOPDHB systems from viruses, trojans and other software designed to have a detrimental effect on computer systems.
- To ensure the reputation of BOPDHB is not put at risk by inappropriate use of digital communication resources.

EXCLUSIONS

There are no exclusions.

REFERENCES

- Health Information Security Framework (HISF) 2015.
- Department of Internal Affairs Requirements for Cloud Computing November 2015.
- NHITB Use of Cloud or Hosted Services for Managing Health Information 2016.
- Privacy Act 2020.
- Health Information Privacy Code 2020.
- Films, Video and Publication Classification Act 1993.
- Copyright Act 1994.
- Harmful Digital Communications Act 2015

ASSOCIATED DOCUMENTS

- Bay of Plenty District Health Board policy 2.6.2 protocol 1 Email Usage
- Bay of Plenty District Health Board policy 2.6.2.protocol 2 Internet Usage
- Bay of Plenty District Health Board policy 2.6.2.protocol 3 Social Media
- Bay of Plenty District Health Board policy 2.6.2.protocol 4 Sensitive Data
- Bay of Plenty District Health Board policy 2.6.2 protocol 5 Cloud Services
- Bay of Plenty District Health Board policy 3.50.13 Investigation and Disciplinary