

Agenda

Health Consumer Council

Venue: Tawa Room

Date and Time: Wednesday 14 August 2019 at 10:30am – 1:00pm

Attendees: John Powell (Chair), Susan Horne, Julia Genet, Wol Hansen, Hazel Hape, Rosalie Liddle Crawford, Tessa Mackenzie, Sue Matthews, Maz McKeivitt, Lisa Murphy, Theresa Ngamoki, Mere Pomana, Florence Trout, Adrienne von Tunzelmann, Asa Hobson, Junior McGee

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| 1 | Opening of Meeting: Karakia: 1.1 Apologies: | |
| 2 | Presentation: 2.1 Member presentations re “own project” to champion | |
| 3 | Minutes of Meetings March: 10.07.2019 https://www.connex.health.nz/group/bopdhbcc/Meetings/HCC%20Minutes%20-%2010.07.2019%20(Unconfirmed).pdf?Web=1 | |
| 4 | Matters Arising : 4.1 Refer below for (<i>Matters Arising sheet attached</i>) | 3 |
| 5 | Papers for Decision: 5.1 Work plan document 5.2 Major work plan streams re leadership of each stream and allocation of members | |
| 6 | For Discussion: 6.1 Communications learnings and way forward including: 6.2 Issues with article 6.3 Arrange meeting with Comms team 6.4 A community report for our monthly meetings 6.5 ETC | |
| 7 | Patient Experience : 7.1 Update <p style="text-align: right;">Asa Hobson</p> | |
| 8 | Papers for Noting: 8.1 Reports of participation in other groups <p style="text-align: right;">Florence, Lisa, others</p> | |

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| 9 | <p>General Business</p> <p>9.1 Whakatane meeting plans – Theresa Ngamoki</p> <p>9.2 Succession planning</p> <p>9.3 Order of committees on website</p> | |
| 10 | <p>Karakia:</p> <p>Close Meeting:</p> <p>Next Meeting: Wednesday 11th September (The Kahakaharao room - P&F Meeting room)</p> | |

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Health Consumer Council Matters Arising – July 2019

| Meeting Date | Item | Action required | Action Taken |
|--------------|------|--|--------------|
| 10.07.2019 | 1 | <p>Max McKeivitt will work on a 3rd draft for the work plan and integrate the suggestions from members. It will be loaded into Connex for members review.</p> <p>Tessa Mackenzie will create an excel table that captures the priorities from the draft and circulate to the team for comment.</p> <p>Asa Hobson to upload the Maori Health Strategic Plan on Connex as support documentation to the Work Plan.</p> | |
| 10.07.2019 | 2 | <p>Members Bio Members reminded to update their Bio before the next meeting. Averil will update on the website on her return from leave.</p> | |
| 10.07.2019 | 3 | <p>Papamoa after-hours service and related matters. Further discussion deferred to next meeting</p> | |
| 10.07.2019 | 4 | <p>Whakatane meeting plans Theresa Ngamoki: To be discussed in the next meeting</p> | |

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| 10.07.2019 | 5 | Planned Care Strategic Refresh Discussion as required | |
| 10.07.2019 | 6 | Succession planning and review of TOR | |
| 10.07.2019 | 7 | Work plan discussion and allocation of responsibilities | |